

SECURITY INFORMATION

SE-4-7107

FILE

Memorandum for: Acting Deputy Director (Administration)

Subject: Establishment of Accountability in the Field

1. The Logistics Office is sending a team to the European area on or about 15 October 1953 to inventory material at field stations and to establish records and procedures consonant with Agency regulations.

2. Previous visits to the field have indicated that, in most instances, property records are highly inaccurate or non-existent. This condition is attributable to shortages of trained personnel, lack of comprehensive instructions and procedures, and lack of supply discipline. In view of these conditions, we propose to furnish the team with all available headquarters records of property at stations in that area, to instruct the team to establish property records on the basis of inventory, and to require Reports of Survey for shortages on the basis of headquarters records and/or current local records. Where current records reflect any indication of misuse, misappropriation or improper disposition of property, action will be taken in accordance with applicable regulations.

3. Your approval is requested.

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JAMES A. GARRISON
Chief of Logistics

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CONCURRENCE:

DATE:

APPROVAL:

DATE:

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16 Oct 53

Acting Deputy Director
(Administration)

16 Oct 53

Auditor-in-Chief

16 Oct 53

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